

JOHN E. ORTIZ JR.

5122 SAINT NICHOLAS ST.
SAN ANTONIO, TX 78228

Phone: (210) 251-7816

JOHNORTIZ5122@yahoo.com

• **Strong management/ Leadership skills** ♦ **Integrity** ♦ **Self Control** ♦ **Dependability**
Team Development ♦ **Attention to Detail** ♦ **First AID + CPR Certified** ♦ **Precision Analyst**
Quick Learner ♦ **Communication Skills** ♦ **Loyal** ♦ **Stress tolerant**

- *4years of experience in the United States Marine Corps as an Infantry Rifleman; Lead role in less than a year*
 - *Provide leadership, instruction, mentorship, and supervision of personnel.*
 - *Goal orientated and time managed as well as accountable with highly valued assets costing over \$100,000, ability to think critically and problem solving skills. Always looking for improvement in personal, and in work production.*
 - *Shift Supervisor and accountable for 6+ individuals as well as trained new Team Leaders*
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PROFESSIONAL EXPERIENCE:

HEB

Order selector (RDC/Pharmacy) **2018 Sept to**
Current

- Complete work assignments in a timely manner and use time in an efficient & productive manner in support of facility goals for on-time release of trailers
- **Ensure each order made is accurate and product is not damaged.**
- Ensure that work performed meets individual, team, and/or facility productivity goals.
- Operates equipment per SOP to prevent injuries + equipment & facility damage

VP Racing Fuels.

Elmendorf, TX

Plastic Production Former (Shift Manager) **2017 June to**
2018 Sept.

- **Responsible for operating a Plastic Blow Mold Machine in order to make various fuel containers for high performance vehicles.**
- **Supervised 6+ individuals in the production of individual order slips to completion and accuracy.**
- **Troubleshoot/fix Blow Molder when machine went down to keep production going.**
- **Kept inventory up to date using an RF scanner in over 100+ trailers**

- Ensured every individual in the vicinity followed osha guidelines as well as wore the correct personal protection equipment.
- Safely move 1500lbs of plastic resin/material to different locations using a forklift.

Reference: Jarret Guevara 2102914284 Jguevara356@gmail.com

Cabela's Outfitters

Buda, TX

Backend Operations

2016 Apr to 2016 Dec

- à Unload trucks, move freights, and stock shelves according to warehouse standards
- à Accurately stock merchandise to the sales floor and back stock to warehouse.
- à Uses computer systems to track merchandise as well as activate items to sales floor.
- à Kept work environment clean and safe, to include sales and warehouse floor. Assisted customers when need be.

References: Jose Mandujano 512-502-4408 Jose.mandujano.1996@gmail.com

UNITED STATES MARINE CORPS

CAMP PENDELTON, CA

0311 INFANTRY RIFLEMAN TEAMLEADER/SQUADLEADER

2012 MAY to 2016 APRIL

- à Responsibilities include continuous mentoring of new Marines and guidance of future fire team leaders involving being shadowed in order to teach responsibilities, and supervising as a subordinate in order to correct or mentor
- à Lead a team of 4 individuals to accomplish goals and task and instructing new Marines in infantry tactics, techniques, and strategies.
- à Radio operator – responsibilities included programming and syncing radios for a company size (128+) to keep communications with one another, accountability of all platoon radio equipment and accessories as well as keeping radio time and channels updated.
- à Led 13+ individuals in multiple operations on two deployments which involved communication skills and culture recognition, completing up to 100+ objectives leading up to the success of the mission.

Reference: Ryan Pena 806-445-6964 Ryan5pena@yahoo.com

EDUCATION AND TRAINING:

- à 30+ hours at Texas State University
- à Graduated High School and received diploma, April 2011
- à Completed USMC basic training on July 2012

- à Completed training at the Infantry Training Battalion October 2012
- à Graduated Team Small Unit Leaders Course July 2013
- à Completed Combat Life Saver course February 2014
- à Completed First Aid + CPR course May 2018
- à Forklift certified May 2018