

Melissa Brown

Contact

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Education

B.S. – Animal Sciences

Purdue University, West Lafayette, IN
School of Agriculture
December 2008

Cattle AI Management School

ABS Global
Certified December 12, 2008

Equine Semen

8.5 Continued Education Credit Hours

Equine Breeding Management

21 Continued Education Credit Hours
Ohio State University, Columbus, OH
College of Veterinary Medicine
December 2007

Equine Reproduction Management and Artificial Insemination

20 Continued Education Credit Hours

Techniques for Handling and Utilizing Cooled Equine Semen

15 Continued Education Credit Hours
Colorado State University, Fort Collins, CO
College of Veterinary Medicine and Biomedical Sciences
January 2010

Work History

November 2019 - Present

Hospitality Associate and Wildlife Technician

Adams Ranch Alpine, TX

- Prepare facility for visiting guests, corporate staff, and students
- Maintain 25 miles of water lines, 12 guzzlers, and 52 water sites for wildlife
- Aid in feed program for Desert Mule Deer, Carmen Mountain Whitetails, Rio Grande Turkey, and Scaled and Gamble Quail on 27,000 acres
- Participate in annual deer line surveys

January 2014 – September 2019

Technician, Lead Technician, Office Manager

Hergenrether Animal Hospital, Lawton, OK

- Responsible for day-to-day supervising, scheduling, payroll, human resources, and task management for employees, which includes one associate veterinarian and 10-12 employees
- Ensure delivery of high-quality care for patients
- Manage budgets, maintain inventory, and prepare financial reports
- Manage all maintenance of medical equipment
- Recruit, interview, hire, and train all staff within hospital
- Efficient in all receptionist duties, including scheduling appointments, answering phone inquiries, maintain chart records, and financial transactions
- Supported an average of 10 animal surgeries per week by preparing animals, monitoring animal's condition during surgery, recovering the animal post operation, and all discharge instructions to owner
- Aided in physical examination of animals
- Administer medications, vaccinations, and treatments as directed by the doctor
- Perform laboratory testing and technical skills such as taking and developing x-rays, drawing, and running blood work, placing IV catheters, reading fecal exams, skin scrapings, etc.

January 2006 – August 2014

Manager of Agricultural Operations

Museum at Prophetstown, Inc., Battle Ground, IN

- Responsible for the acquisition, maintenance, breeding, training, and selling of all livestock, including Milking Shorthorn cattle, Berkshire hogs, and Barred Rock laying hens
- Coordinate, implement, and assist in a series of adult and youth education workshops designed to teach participants how to select, care for, train and breed draft horses
- Manage, execute, and design programs around 70 acres of crop ground consisting of open pollinated corn, wheat, oats, and alfalfa hay. All planted, maintained, and harvested with Belgian mares
- Manage the agriculture staff, which usually consists of 2-4 employees and 10-15 volunteers
- Implement agritourism into agricultural programs and provide horse drawn transportation to 25,000 visitors and 3,000 school children annually
- Maintain the agricultural content of the website
- Speak as guest in various Purdue University Animal Science and high school classes

- Coordinate internships and student employment through Purdue University and Ivy Tech
- Work with youth involvement in 4-H and FFA
- Maintain a healthy relationship with local veterinarians to ensure the health of all livestock
- Keep detailed and accurate records for all livestock in my care

January 2006 – August 2019

Breeding Manager

RX Acres Belgians, Brookston, IN/Roosevelt, OK

- Responsible for the maintenance and health of Belgian mares, stallions, and foals, which include but not limited to 4 stallions and 20 broodmares
- Implement all breeding operations which include collection of the stallions, evaluate semen to be shipped or used on-farm, and AI mares
- Maintain and update the website
- Responsible for the foaling of the broodmares and to do everything in my power to deliver healthy foals
- Coordinate and assist in teaching for all equine clinics
- Maintain contact with all clients and act as a lesion for RX Acres Belgians
- Maintain contracts and client relations
- Keep detailed and accurate records for all equines in my care
- Sustain a healthy relationship with local veterinarians to ensure the health of the horses in my care
- Maintain all financial records

August 2009 – December 2009

Adjunct Instructor

Ivy Tech Community College, Lafayette, IN

- Develop the first equine classes taught in the agriculture program
- Teach online semester courses
- Conduct labs to offer students the chance to work hands on with horses
- Administer, write, and grade lectures, quizzes, and exams to the students
- Maintain the grades of students
- Work with Blackboard Program to deliver material to the students

Memberships

Texas Bighorn Society – Lifetime Member

Safari Club International

Wild Sheep Foundation

Ducks Unlimited

Texas Dove Hunters Association

References

Available upon request.